



Date: July 19, 2011

To: UCR Campus Community
From: Gretchen S. Bolar, Vice Chancellor-Finance and Business Operations
Subject: FY 2011-2012 Rates for Sales & Service Activities (Campus Business Enterprises)

University of California, Riverside (UCR) Sales and Service Activities are non-profit, campus business enterprises, functioning to provide quality services and goods at rates that are reasonable and equitable. These enterprises often have a measurable impact on the campus through their services and pricing decisions, charging practices, and billing methods and cycles. Factors, including but not limited to employee classifications, union contract provisions, salary range adjustments, employee benefits, and reduced state funding are taken into account in determining these rates. While these activities have the advantage of being campus based, applicable University of California (UC) system wide policies are also considered.

UCR Resource Planning and Budget (RP&B), in its role as the campus budget office, is charged with the effective oversight of all Sales and Service Activities. This responsibility includes implementing an annual budget and rate review process, making recommendations to resolve conflicts that may arise, coordinating activities of the campus Committee on Sales and Service Activities (COSSA), and initiating and drafting formal policy and rate recommendations for approval by the UCR Executive Vice Chancellor and Provost (EVC&P).

Activities that typically serve the entire campus and are major providers of the applicable services to the campus, whether mandatory (e.g., Telecommunications) or by user preference (e.g., Printing and Reprographics), and have annual income in excess of \$250,000 are subject to annual budgetary and rate reviews by COSSA. One of the primary roles of COSSA is to augment organizational and other budgetary review mechanisms by applying an overall campus perspective to the budgetary process.

I am writing to inform you of the outcomes concerning the review and adjustment of rates for Sales and Service Activities under my purview for the upcoming FY 2011-2012. On Thursday, June 23rd, 2011, EVC&P Rabenstein approved all of the rates requested by COSSA for Finance and Business Operations (FBO). With the exception of one activity, all requested rate increases were below that which would have been required to cover mandatory cost increases (e.g., wage increases mandated by contract, employer's contribution to the UC Retirement Program, benefits increases); indeed, in four activities there were no rate increases and in one case the rate increase is equivalent to the mandatory cost increase.

During this time of severe funding reductions, I appreciate the diligent efforts put forth by all the FBO units in accepting the challenge to continuously pursue and achieve efficiencies in working smarter in a lean environment. As always, FBO, while continually looking for opportunities to increase efficiencies and reduce costs, is committed to sustaining and improving the quality of services provided to the campus.

Pertinent information concerning the FY 2011-2012 rates is provided on the following pages. Should you have questions or desire additional information, you may contact the service provider directly or me.

UCR FY 2011-2012 Rates for Sales & Service Activities

Office of Design and Construction

Service Lines	2010-2011	2011-2012	Change
Senior Project Manager	\$154.00 Per Hour	\$165.00 Per Hour	7%
Small Capital Construction Project Manager	-	\$134.00 Per Hour	N/A
Inspector	\$133.00 Per Hour	\$139.00 Per Hour	5%
Director of Contracts	-	\$173.00 Per Hour	N/A
Contract Specialist	-	\$126.00 Per Hour	N/A
Assistant Project Manager/Design	\$121.00 Per Hour	\$123.00 Per Hour	2%
CEQA	\$140.00 Per Hour	\$158.00 Per Hour	13%
Project Coordinator	-	\$116.00 Per Hour	N/A
Assistant Vice Chancellor	\$193.00 Per Hour	\$181.00 Per Hour	-6%

Storehouse

Although challenged by budgetary constraints, the UCR Storehouse is holding its own financially. Consequently, Storehouse rates will remain unchanged in FY 2011-2012.

Mail Services

Service Lines	2010-2011	2011-2012	Change
Scotmail	\$20.33 Per Scotmail	\$20.33 Per Scotmail	0%
Mail Services Base	\$150.35 Per Month	\$150.35 Per Month	0%
Mail Services Tier One (50-100 LBS)	\$229.42 Per Month	\$229.42 Per Month	0%
Mail Services Tier Two (100-150 LBS)	\$308.49 Per Month	\$308.49 Per Month	0%
Mail Services Tier Three (150-200 LBS)	\$387.56 Per Month	\$387.56 Per Month	0%
Mail Services Tier Four (200-250 LBS)	\$466.63 Per Month	\$466.63 Per Month	0%
Mail Services Tier Five (250-1500 LBS)	\$545.71 Per Month	\$545.71 Per Month	0%
Mail Services Tier Six (+1500 LBS)	\$624.78 Per Month	\$624.78 Per Month	0%

Printing & Reprographics

Service Lines	2010-2011	2011-2012	Change
Pre-Press	Varied	Varied	7%
Quick Copy Bindery	Varied	Varied	7%
Bindery	Varied	Varied	7%
Quick Copy	Varied	Varied	7%
Docu 260 Color Copies	Varied	Varied	7%
International Faxing Pricing List	Varied	Varied	7%
Rivera Library Copy Center	Varied	Varied	7%
Spiral Binding	Varied	Varied	7%
Pressroom	Varied	Varied	7%
Copier Program	Varied	Varied	3%

There will be an across the board increase of 7% for all UCR Printing & Reprographics services and a 3% increase to the Copier Program. The new recharge rate tables for all Printing & Reprographics services are posted on the Printing & Reprographics website at <http://printing.ucr.edu/>.

Physical Plant

Service Lines	2010-2011	2011-2012	Change
Custodial	\$28.00 Per Hour	\$28.00 Per Hour	0%
Day Crew	\$29.46 Per Hour	\$29.46 Per Hour	0%
Grounds	\$23.83 Per Hour	\$23.83 Per Hour	0%
Skilled Labor	\$59.69 Per Hour	\$66.08 Per Hour	11%
Laborer Labor	\$26.48 Per Hour	\$29.31 Per Hour	11%
Student Labor	\$14.15 Per Hour	\$15.66 Per Hour	11%
Contract Administration (Cost Plus Markup)	-	Cost Plus 10%	N/A

Refuse Disposal

Service Lines	2010-2011	2011-2012	Change
Tip Charge	-	\$9.97 Per Tip	N/A
Waste-to-Energy	-	\$160.47 Per Ton	N/A
Food	-	\$67.30 Per Ton	N/A
Co-Mingled Recyclables	-	\$490.97 Per Ton	N/A

Fleet Services

Vehicle Category	Monthly Rental Rates			Daily Rental Rates			Mileage Rates		
	2010-2011	2011-2012	Change	2010-2011	2011-2012	Change	2010-2011	2011-2012	Change
Compact Sedan	\$390.65	\$429.71	10%	\$39.06	\$42.97	10%	\$0.30	\$0.33	10%
Compact Truck	\$298.37	\$328.20	10%	\$29.83	\$32.82	10%	\$0.37	\$0.41	10%
Cargo Van	\$401.65	\$441.81	10%	\$40.17	\$44.18	10%	\$0.37	\$0.41	10%
Compact Wagon	\$344.60	\$379.06	10%	\$34.46	\$37.90	10%	\$0.34	\$0.37	10%
Electric Cart/GEM	\$384.57	\$423.03	10%	\$38.46	\$42.30	10%	N/A	N/A	N/A
Executive Vehicle	\$461.65	\$507.82	10%	\$46.16	\$50.78	10%	\$0.30	\$0.33	10%
Full Size Truck	\$385.60	\$424.16	10%	\$38.56	\$42.41	10%	\$0.41	\$0.45	10%
Heavy Truck	\$400.13	\$440.14	10%	\$40.02	\$44.02	10%	\$0.53	\$0.58	10%
Heavy Duty Box Truck	\$400.13	\$440.14	10%	\$40.02	\$44.02	10%	\$0.53	\$0.58	10%
Heavy Truck – Stake Bed	\$400.13	\$440.14	10%	\$40.02	\$44.02	10%	\$0.53	\$0.58	10%
Large Sedan	\$456.64	\$502.31	10%	\$45.66	\$50.23	10%	\$0.32	\$0.35	10%
Suburban	\$429.68	\$472.65	10%	\$42.97	\$47.27	10%	\$0.35	\$0.39	10%
Multi-Passenger Van	\$401.65	\$441.81	10%	\$40.17	\$44.18	10%	\$0.37	\$0.41	10%
Multi-Passenger Van (11)	\$401.65	\$441.81	10%	\$40.17	\$44.18	10%	\$0.37	\$0.41	10%
Multi-Passenger Van (12)	\$401.65	\$441.81	10%	\$40.17	\$44.18	10%	\$0.37	\$0.41	10%
Multi-Passenger Van (08)	\$401.65	\$441.81	10%	\$40.17	\$44.18	10%	\$0.37	\$0.41	10%
Medium Size Truck	\$352.89	\$388.18	10%	\$35.29	\$38.81	10%	\$0.45	\$0.49	10%
Minivan	\$368.31	\$405.14	10%	\$36.83	\$40.52	10%	\$0.35	\$0.38	10%
Police Vehicle	\$456.64	\$502.31	10%	\$45.66	\$50.23	10%	\$0.41	\$0.46	10%
Standard Truck	\$323.48	\$355.83	10%	N/A	N/A	N/A	\$0.39	\$0.43	10%
5 Passenger SUV- Ford Escape	\$524.30	\$576.73	10%	\$52.43	\$57.68	10%	\$0.29	\$0.32	10%
Small Wagon-Trailblazer	\$458.09	\$503.90	10%	\$45.81	\$50.39	10%	\$0.33	\$0.33	10%
Utility Vehicle- 8 Passenger Club	\$389.07	\$427.98	10%	\$38.91	\$42.80	10%	N/A	N/A	N/A
Expedition 4x4	\$409.57	\$450.53	10%	\$40.96	\$45.06	10%	\$0.34	\$0.37	10%

Student Business Services

Service Lines	2010-2011	2011-2012	Change
In-House Collections	25%	25%	0%
External Agency Collections	50%	50%	0%
Late Fees	\$12.50	\$12.50	0%
Returned Checks	\$10.00	\$10.00	0%
E-Check Convenience Fee	\$1 Per Transaction	\$1 Per Transaction	0%
Credit Card Convenience Fee	2%	2%	0%
Deferred Payment Plan Application Fee	\$25.00	\$25.00	0%

